



SHIFNAL TOWN COUNCIL

A G E N D A

17th July 2024

TO ALL COMMUNITY SAFETY COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Community Safety Committee meeting of the Town Council to be held on Tuesday 23rd July 2024 at **5.30pm** at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL.

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, raise and answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only.

The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.

A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils.
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature.
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420**

- L129/24** **Fire Safety Announcement**
- L130/24** **Public Session**
- L131/24** **Apologies received from Councillors.**
- L132/24** **Declaration of Members' Interest**
To receive declarations and requests for dispensations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.
- Members are reminded that subject to provisions of the current Code of Conduct that they are required to;*
not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and
not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.
- L133/24** **To CONFIRM & sign the Minutes of the Community Safety Committee Meeting of the Town Council held on Monday 26th March 2024.**
- L134/24** **To CONSIDER communication received from resident in relation to parking concerns raised (attached).**
- L135/24** **Public Bodies (Admission to Meetings) Act 1960**
To resolve that "pursuant to the Local Government Act 1972 s100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for agenda item L654/23".
- L136/24** **West Mercia Police Shifnal and Albrighton Safer Neighbourhood Team**
- i) To CONSIDER a verbal report from West Mercia Police Shifnal and Albrighton Safer Neighbourhood Team.
- L137/24** **To Approve Re-admission of Public and Press for the Remainder of the Meeting**
- L138/24** **To CONSIDER West Mercia Police Community Charter Parish Contact Contract request (attached).**
- L139/24** **To CONSIDER West Mercia Police Town and Parish Council Survey 2024 submission required by Monday 5th August 2024 (attached)**
- L140/24** **Youth Working Group**
- i) To CONSIDER a verbal report from Cllr. Williamson on the progress of the youth club.

L141/24 Shifnal Town Council CCTV

- i) To CONSIDER verbal update from WMP SNT on the STC CCTV.
- ii) To NOTE no major incidents were identified during Shifnal Carnival weekend.
- iii) To NOTE that the 3 redeployable cameras have been reconditioned as part of the annual maintenance that was carried out due to insufficient battery operation and to bring them up to optimal performance.
- iv) To CONSIDER a full system review of the CCTV policy, and deployable and fixed camera system. To include consideration of sites as highlighted at Priorslee Road Cemetery, Aston Street Car Park and Wheatfield Park (attached).

L142/24 Community Safety Committee Terms of Reference

- i) To NOTE the amended Community Safety Committee Terms of Reference with the addition of the responsibilities transferred from the Community Bus Advisory Committee following resolution from the Annual Town Council meeting held in May 2024 (attached).

L143/24 Community Bus

- i) To receive a verbal update from Cllr D. Marriott on the Shifnal Shuttle service.
- ii) To CONSIDER a full review to be presented at the September committee meeting to include financial statements, reported service use to date and suggestions for future development of the system to be provided by task and finish group.

L144/24 To Review Actions from Previous Committee Meetings (attached)

L145/24 Next Community Safety Committee Meeting

Monday 30th September 2024 – 5:30pm – Shifnal Community Hub

(Note: Changed from Tuesday 24th September 2024 due to Chairman annual leave).

Circulation:-

Committee: Cllr P. Williamson (Chairman), Cllr K. Booker, Cllr J. Coulson, Cllr. J. Horne, Cllr G. Kerr, Cllr D. Marriott, Cllr T. Tarran, D. Gough (CPO), PC A. Cooper (West Mercia Police), PCSO S. Newbrook (West Mercia Police), PCSO S. Breese (West Mercia Police).

For Information:

Councillors: Cllr E. Bird, Cllr R. Cox, Cllr B. Haddon, Cllr L. Jenks, Cllr E. Moore, Cllr G. Tonkinson, Cllr Z. Turner.

Officers: D. Reynolds, Town Clerk and Responsible Finance Officer , H. Howse, Administration Officer