



SHIFNAL TOWN COUNCIL

A G E N D A

2nd July 2024

TO ALL ESTATES COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Estates Committee meeting of the Town Council to be held on Monday 8th July 2024 at **5:30pm** at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, raise and answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only.

The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.

A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420**

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461420
E-mail: info@shifnaltowncouncil.gov.uk
www.shifnaltowncouncil.gov.uk



Shifnal Community Hub
Tudor Way
Shifnal
Shropshire
TF11 8DJ

- ES068/24 Fire Safety Announcement**
- ES069/24 Public Session**
- ES070/24 Apologies received from Councillors.**
- ES071/24 Declaration of Members' Interest**
To receive declarations and requests for dispensations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.
- Members are reminded that subject to provisions of the current Code of Conduct that they are required to;*
- not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and*
not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.
- ES072/24 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Tuesday 7th May 2024 (attached).**
- ES073/24 Greenspace Maintenance & Works**
- i) To CONSIDER report relating to St Andrew's Churchyard pathway assessment (attached).
 - ii) To CONSIDER report on refurbishment of the Poppy Bench (attached).
 - iii) To CONSIDER email received from resident concerning the benches in the Town Centre (attached).
 - iv) To NOTE that the Jubilee Park roundabout was repaired on Wednesday 26th June 2024.
 - v) To CONSIDER report on the annual tree survey (attached).
 - vi) To CONSIDER report and verbal update from the Parks Working Group (attached).
- ES074/24 Shifnal Community Hub, Old Fire Station Hub & Library**
- i) To NOTE date for the Legionella Risk Assessment is awaited.
 - ii) To CONSIDER a report from the Town Clerk on the installation of solar panels at the Shifnal Community Hub and Marches Energy Grant offer (attached).

ES075/24 Priorslee Road Cemetery

- i) To CONSIDER report from the Administration Officer regarding quotations received to extend Ashes and Burial plots within the Cemetery (attached).

ES076/24 Street Lighting Joint Energy Agreement

- i) To NOTE the 2024-2025 Street Lighting Joint Energy Agreement renewal of £20,897.69 (attached).

ES077/24 STC Website

- i) To CONSIDER increasing file storage for STC website by a further 2GB (attached).

ES078/24 To Review Actions from Previous Committee Meetings (attached)

ES079/24 Next Estates Committee Meeting

Monday 9th September 2024 @ 5.30 pm

Circulation:-

Committee: Cllr R. Cox (Chairman), Cllr E. Bird, Cllr K. Booker, Cllr B. Haddon, Cllr J. Horne, Cllr L. Jenks, Cllr J. Moore, Cllr T. Tarran, Cllr. Z. Turner, Cllr P. Williamson, C. Furnival (Locum Clerk)

For Information:

Councillors: Cllr J. Coulson, Cllr. G. Kerr, Cllr. D. Marriott, Cllr. E. Moore, Cllr G. Tonkinson

Officers: D. Reynolds, Town Clerk
H. Howse, Administration Officer

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