



SHIFNAL TOWN COUNCIL

**Minutes of the Estates Committee Meeting of the Town Council held on
Monday 10th March 2025, Commencing at 5:30pm at the Shifnal Community
Hub, Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Chairman), K. Booker, J. Horne, D. Marriott,
T. Tarran, P. Williamson

In Attendance: D. Gough (Community Projects Officer)

ES679/24 Fire Safety Announcement
This was given by the Chairman Cllr. R. Cox

ES680/24 Public Session
None Present

ES681/24 Apologies received from Councillors.
Cllr. E. Bird – Work Commitment – NOTED
Cllr. B. Haddon – NOTED
Cllr. Z. Turner – Work Commitment - NOTED

ES682/24 Declaration of Members' Interest
To receive declarations and requests for dispensations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Members are reminded that subject to provisions of the current Code of Conduct that they are required to;

not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.

None

ES683/24 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 10th February 2025.

The Minutes of the Estates Committee meeting held on Monday 10th February 2025 were CONFIRMED and signed by the Chairman Cllr. R. Cox.

Signed by Chairman.....

- ES684/24 Shifnal Community Hub, Old Fire Station Hub, Public Toilets & Library**
i) Members CONSIDERED a report on the drain issue at Shifnal Community Hub.

Members RESOLVED that an order be placed for £810.00 (Nett) for the drainage rectification works with Wrekin Drainage Services. (Budget Line: Community Hub (LGA 1894 s.8(1)(i)) – ACTION.

ii) Members CONSIDERED a report on the dead spur water pipes in Shifnal Library.

Members RESOLVED that an order be placed for £363.00 (+VAT) for the dead leg rectification works with MEB Total. (Budget Line: Library (LGA 1894 s.8(1)(i)) Under Financial Regulations 5.11 For smaller purchases, the clerk shall seek to achieve value for money & 5.13 (ii) repairs to, or parts for, existing machinery or equipment - ACTION.
- ES685/24 St. Andrew's Churchyard Pathway Project**
Members NOTED that the tender documents have been published on Find a Tender and new schedule of works has been timetabled.
- ES686/24 Shropshire Council Devolved Services**
Members NOTED that the Town Clerk has requested a draft memorandum of understanding from Shropshire Council and is awaiting a response.
- ES687/24 King's Yard Lease**
Members NOTED that the Town Clerk is still awaiting a response from Shropshire Council about the lease on King's Yard Car Park. Shropshire Council are investigating the annual RPI maintenance charge and also the terms of maintenance.
- ES688/24 Shire Service Cleaning Contract**
Members NOTED a report on the 2026/2027 cleaning contract.
- ES689/24 To Review Actions from Previous Committee Meetings**
i) 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138 & 1140 be removed as complete – ACTION.
ii) 1139 to be moved to April 2025 – ACTION.
- ES690/24 Next Estates Committee Meeting**
Monday 7th April 2025 – 5:30pm – Shifnal Community Hub.

The Meeting Closed at 17:47 hrs.

Signed by Chairman.....