



SHIFNAL TOWN COUNCIL

**Minutes of the Estates Committee Meeting of the Town Council held on
Monday 13th January 2025, Commencing at 5:30pm at the Shifnal Community
Hub, Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Chairman), K. Booker, B. Haddon, D. Marriott,
T. Taran, P. Williamson

In Attendance: D. Gough (Community Projects Officer)

ES512/24 Fire Safety Announcement
This was given by the Chairman Cllr. R. Cox

ES513/24 Public Session
None Present

ES514/24 Apologies received from Councillors

Cllr. E. Bird – Work Commitment - NOTED

ES515/24 Declaration of Members' Interest
To receive declarations and requests for dispensations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Members are reminded that subject to provisions of the current Code of Conduct that they are required to;

*not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and
not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.*

None

ES516/24 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 9th December 2024 (Attached)

The Minutes of the Estates Committee meeting held on Monday 9th December 2024 were CONFIRMED and signed by the Chairman Cllr. R. Cox.

Signed by Chairman.....

ES517/24 Greenspace Maintenance & Works

- i) Members NOTED the report from the CPO on the increase in waste collection charges from Veolia.
- ii) Members NOTED that the vehicle damage to the STC noticeboard at Admirals is now with the insurance company.

Members RESOLVED to request that the CPO obtains quotes for a replacement noticeboard and report this to the committee – ACTION.

- iii) Members NOTED that the tree damage to the residents garage at St. Andrew's Churchyard after the recent storms is now with the insurance company.

ES518/24 Shifnal Community Hub, Old Fire Station Hub, Public Toilets & Library

Members NOTED the report from the CPO concerning the Legionella Risk Assessment and the remedial works that have been completed in the STC estate.

Members RESOLVED to approve an order for Graham Compliance Services to write a bespoke legionella policy for the STC estate at a cost of £975.00 (+VAT) (Budget Line: Community Hub (LGA 1894 s. 8(1)(i)) – ACTION.

ES519/24 St. Andrew's Churchyard Pathway Project

Members NOTED that further to ES/369/24 iii) the start of the project has been delayed due to budgets being under review.

Members RESOLVED to request that the CPO write to the Diocese of Lichfield regarding the maintenance of the Church Grounds – ACTION.

ES520/24 Street Lighting Replacement Programme

Members CONSIDERED an updated report from the CPO on the street light replacement programme.

Members RESOLVED to propose to Full Council that an order be placed with Eon for replacement of concrete lamp posts at a cost of £49,576.62 (+VAT) from the following budget lines:

- i) **Budget Line: Street Light Replacement Programme Earmarked Reserves £41,998.33**
- ii) **Budget Line: Repairs & Renewals £3,500.00**
- iii) **Budget Line: Contingencies £4,078.29**

(LGA 1892 s.8(1)(i)). In accordance with Financial Regulations 11.1 ii.

ES521/24 Shropshire Council Devolved Services

Members NOTED that the CPO is still awaiting the town centre cleaning schedules from Shropshire Council.

ES522/24 King's Yard Lease

Members NOTED that the Town Clerk is still awaiting a response from Shropshire Council about the lease on King's Yard Car Park. Shropshire Council are investigating the annual RPI maintenance charge and also the terms of maintenance.

Signed by Chairman.....

ES523/24

Town Centre Parking

Members CONSIDERED a verbal report from Cllr. R. Cox.

- i) Members RESOLVED to request that the Community Safety Committee request that parking & loading restriction in Shifnal Town Centre be reviewed by Shropshire Council – ACTION.
- ii) Members RESOLVED to defer the matter of parking at Aston Street & Kings Yard to September 2025 – ACTION.
- iii) Members RESOLVED to request the Town Clerk to include parking at Aston Street & Kings Yard in the strategic plans – ACTION.

ES524/24

Paperless Council & Committee Meetings

Members NOTED that the Town Clerk is investigating potential solutions for paperless council & committee meetings, including cost options.

ES525/24

To Review Actions from Previous Committee Meetings

593 to be moved to February 2025

1090 to be removed as completed

ES526/24

Next Estates Committee Meeting

Monday 10th February 2025 – 5:30pm – Shifnal Community Hub.

The Meeting Closed at 18:54 hrs.



Signed by Chairman.....